

Risk Management Information

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| Public Liability Insurer | Self-insured by Willis Towers Watson in conjunction with the Civic Centre (copy available on request). |
| Expiry Date | 31 October 2025 |
| Accreditation | POPE (Place of Public Entertainment) License |
| Access and Special Features | Centre access is on ground level and there is lift access to the first and second levels. Performance spaces have allocated spaces for wheelchairs, and hearing loop facilities are available. |
| Emergency Procedure | Staff trained by Trim Evac – Burwood; staff always trained in first aid on both of our sites. |
| Known Hazards | Fire - Fire evac system in place. Staff trained and back to base monitoring. |
| Equipment | Lifts - serviced and maintained by Schindler Group. |
| Venue Maintenance | Maintenance & repairs are carried out by licensed sub-contractors. |
| Toilet Facilities | Sufficient male/female/accessible facilities including parents' room. |
| Transport | Train/Bus/Taxi available nearby. |
| Pedestrian Access | Direct access via High Street and Civic Centre carpark (no stairs and accessible). |
| Unload and Pick Up | Bus: Bus bay on High Street or Civic Centre. Drop-off parking adjacent to Centre (no stairs and accessible) Train: 15-minute walk via Westfield Penrith Plaza. Car: Civic Centre parking bay. |
| Parking* | Civic Centre Council Parking – 2 hours maximum. Westfield Penrith Plaza – Fees apply after the first 2 hours. <i>*Subject to change – please check signage.</i> |