

## **Risk Management Information**

Public Liability Insurer:	Self-insured by Willis Towers Watson in conjunction with the Civic Centre (copy available on request) Expiry Date: 31 October 2024
Accreditation:	POPE (Place of Public Entertainment) License
Access & Special Facilities:	Site access is on ground level. Public spaces and galleries are wheelchair accessible.
Emergency Procedure:	Staff trained by Trim Evac – Burwood; staff trained in first aid on both of our sites at all times.
Known Hazards:	Fire - Fire evac system in place. Staff trained and back-to-base monitoring.
	Uneven ground in gardens.
Venue Maintenance:	Maintenance & repairs are carried out by licensed sub-contractors Toilet
Facilities:	Sufficient male/female/accessible facilities
Transport:	Train/Bus/Taxi available nearby
Pedestrian Access:	Direct access via River Road and Gallery carpark (no stairs and accessible)
Unload & Pick-up:	BusSmall bus turning bay in Gallery car parkTrain25-minute walk from Emu Plains stationCarSet down and pick up area in Gallery car park
Parking:	Limited on-site and on-street parking

86 River Road, Emu Plains 2750 PO Box 2, Penrith NSW 2751 0247 351 100 www.penrithregionalgallery.com.au