

Risk Management Information

Public Liability Insurer:	Self-insured by Swiss Re International SE (Australia Branch) in conjunction with the Civic Centre (copy available on request) Expiry Date: 31 October 2022
Accreditation:	POPE (Place of Public Entertainment) License
Access & Special Facilities:	Gallery grounds are all single storey. Exhibition spaces have wheelchair access.
Emergency Procedure:	Staff trained by Trim Evac – Burwood; staff trained in first aid on both of our sites at all times.
Known Hazards:	Fire - Fire evac system in place. Staff trained and back to base monitoring. Uneven ground among the grounds and gardens.
Venue Maintenance:	Maintenance & repairs are carried out by licensed sub-contractors. Garden maintenance undertaken by specialist employee.
Toilet Facilities:	Sufficient male/female/accessible facilities
Transport:	Train station located at Emu Plains and is a brisk 10-minute walk to the Gallery. There is no bus access to the Gallery.
Pedestrian Access:	Direct access via River Road and Gallery carpark (no stairs and accessible)
Unload & Pick-up:	Bus – Small bus bay and turning circle in Gallery car park only suitable for mini bus. Drop-off parking and disabled parking in Gallery car park.
Parking:	Limited untimed parking on-site. Untimed street parking adjacent the Gallery and surrounds.